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About YMCA Glenorchy Facility

The YMCA Glenorchy Facility has been proudly owned by YMCA of Hobart since 1971 and is positioned in a prime location in Glenorchy with easy parking and within walking distance to local schools. Situated on the bike track it is only a five minute walk to the CBD of Glenorchy.

Our YMCA Glenorchy Facility is working towards an exciting redevelopment with a federal government grant of up to \$6 million, which we hope will allow the facility to support the community well into the future.

Expression of Interest

The YMCA of Hobart is calling for Expression of Interest from User Groups, Organisations, Businesses and Allied Health Professionals for the regular¹ facility hire of the following facilities:

- Basketball stadium
- Activities Studio
- Loft Studio

What we require you to do:

1. Read through the information contained in the Expression of Interest document, in particular the sections on Usage Framework.
2. Provide details of what your usage requirements are in Attachment A and Attachment B. This should include time, group size, supervision requirements etc.
3. Please provide a response to the selection criteria. You might like to refer to the information within the EOI particularly the usage framework, space availability and operating philosophy.

Timeframe

5 th August 2019	Expression of interest advertised
5 th August 2019 – 16 th August 2019	Centre Open for inspection (by appointment)
16 th August 2019	Expressions of interest close
20 th August 2019	Successful applicants notified

¹ Regular hire means a repeat booking for at least 40 weeks in a 12 month period.

EOI Regular User Groups for Y Glenorchy

Selection Criteria

The YMCA of Hobart will endeavour to accommodate as many requests for hire as possible. Should the demand for space exceed what is available the following criteria will be used to select hirers:

Alignment of Values	How closely are the values of the services and programs proposed to be offered align with the values of the YMCA. <ul style="list-style-type: none">• Healthy Happy Communities• Power of young Inspired People	20%
Inclusion, Diversity and connections	Programs and services that attract a wide range of people to the program or service	20%
Goals and objectives	What are the goals and objective of the proposed program or services	20%
Organisational Model	Is the organisation delivering the service as a not-for-profit or commercial entity?	15%
Previous Hirers	Groups and organisations who have previously used YMCA Glenorchy	15%
Flexibility	Flexibility to work around and with other bookings of the Centre.	10%

The above criteria are in addition to the essential requirements:

- Industry recognised registrations and qualifications for the program or service proposed to be delivered.
- Hold all insurances required by the Industry and YMCA.

Please return Attachment A and B to:

Miss Chloe Morgan
Chief of Business Development
YMCA of Hobart
PO Box 660
Glenorchy TAS 7010

Or email: chloe.morgan@ymca.org.au

Expressions of interest must be received no later than COB Thursday 16th August 2019.

About the YMCA

The YMCA is Australia's largest operator of sport, recreation and community facilities and collectively we believe in the power of young inspired people. We work in partnership with government, non-profit groups and partners to provide programs and services which impact more than 28 million participants per year.

Our mission is to provide resources for the community to be active, to participate, and to be involved. We provide facilities that cater for the needs of everyone in the community: indoors and outdoors, long term active & newly active, social interaction, competition, from serious athletes to gentle exercise.

Nationally, the YMCA has existing relationships with peak industry bodies such as Parks and Leisure Australia, AUSTSWIM, Royal Lifesaving Society Australia, Swimming Australia, Surf Lifesaving Australia, Fitness Australia and a number of health promotion agencies such as Diabetes Australia, the Heart Foundation and the Cancer Council.

YMCA of Hobart is one of 18 independent associations licensed under YMCA Australia who work alongside 500 communities across Australia. We share a common vision and mission with the wider YMCA movement. YMCA is deeply connected to the Tasmanian community and has a strong desire to continue working alongside the community.

In Tasmania, YMCA of Hobart currently manages and operates a number of facilities including:

- YMCA Fitness & Y-Place,
- Clarence Aquatic Centre,
- Rosny Park Golf Course
- Glenorchy War Memorial Pool

In addition to the management of facilities, the YMCA of Hobart also delivers a range of community programs that promote social inclusion, reduce chronic disease and improve community well-being.



About the Centre

If you have not already done so we strongly recommend you contact Chloe Morgan to make a time to inspect the facilities available at the Centre. A tour can be arranged by contacting Chloe via email, chloe.morgan@ymca.org.au.

Operating Philosophy

The YMCA Glenorchy Facility is a community hub where healthy choices start the moment you walk in the door. Our customers join the YMCA for the community focussed environment we provide and the programs and staff who are dedicated to ensuring our local community has every opportunity to be happy, healthy and connected.

The YMCA will be looking for organisations whose philosophy align with ours and work towards providing the community with;

- A range of sport, wellness, health activities and programs that assist the YMCA in achieving our goal of happy healthy communities.
- Develop and grow partnerships that will have a positive impact on the development of sport and health programs for the greater Hobart community.
- Facilitate programs which encourage diversity, access & inclusion opportunities & will encourage the community to be active and involved.

Usage Framework

In order to achieve the balance of usage as outlined in the philosophy a timetable has been developed to facilitate usage of the following key groups:

1. Casual entry: The stadium will be available for members of the public to come along and play basketball in a shared environment or as a half court.
2. Regular bookings: The stadium will be made available for set session times for a regular booking throughout the year.
3. YMCA Programs: The YMCA will utilise the space to run its own internal programs for set session times.
4. Ad Hoc: Dependent on the nature of regular bookings, some casual hires for groups may be available.

This timetable is subject to change as the facility matures.

Basketball Stadium

The stadium is suitable for a mixed range of activities from Futsal, Basketball, Wheelchair Aussie rules, active children's programs and much more.

- Dimensions: 27.7m in length and 16.46m in width.
- Access: Wheelchair accessible.
- Availability of sessions: Within opening hours Monday, Wednesday, Friday 8am – 8pm. Tues & Thursday 9am – 8pm. Weekends 9am – 12pm. Access outside of our opening hours is negotiable.

Activities Studio

An office or place for activities this room is highly diverse. It has been used for first aid courses, disability service provider's day space, yoga, meetings and more. The space also has an enclosed outdoor area.

The Loft Studio

Our Loft is upstairs so it is not accessible for all groups. However it is away from most of the activities within the facility and still provides opportunities similar to the activities studio.

Fees and Charges and Hours available for Hire

Space	Type of Hire	Fees	Availability
Basketball Court	Full Stadium - Casual group	\$42.00 per hour	As per below attachment. Use on weekends & outside operating hours are negotiable.
	½ Stadium - Casual group	\$33.00 per hour	
	Full Stadium – Term Hire (minimum of 10 weeks)	\$40.50 per hour	
	Full Stadium – Annual Hire (minimum of 40 weeks)	\$36.00 per hour	
The Loft & Activities Studios – <u>Hourly Rate</u>	Casual Group	\$30.00 per hour	9am to 8pm: Mon – Fri. Use on weekends & outside operating hours are negotiable.
	Term Hire (minimum of 10 weeks)	\$27.00 per hour	
	Annual Hire (minimum of 40 weeks)	\$24 per hour	
The Loft & Activities Studios – <u>Daily rates</u>	½ day bookings - Casual	\$75.00	9am to 8pm: Mon – Fri. Use on weekends & outside operating hours are negotiable.
	½ day bookings – Term Hire	\$68.00	
	½ day bookings – Annual Hire	\$54.00	
	Full day bookings – Casual	\$120.00	
	Full day bookings – Term Hire (minimum of 10 weeks)	\$108.00	
	Full day bookings – Annual Hire (minimum of 40 weeks)	\$96.00	

Fees and Charges effective until 30 June 2020.

EOI Regular User Groups for Y Glenorchy

Basketball Court - full or half court hire – Potential Hire Slots							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Session 1	3.00pm-4.00pm	3.00pm-4.00pm	3.00pm-4.00pm	Not available	3.00pm-4.00pm	9.00am - 12.00pm	9.00am – 12.00pm
Session 2	4.00pm-6.00pm	4.00pm-6.00pm	4.00pm – 6.00pm		4.00pm-6.00pm		
Session 3	6.00pm-8.00pm	YMCA Programs 6.00pm-7.00pm	6.30pm – 8.00pm		6.00pm-7.00pm		
Session 4		Casual Use 7.00pm–8.00pm			Casual Use 7.00pm-8.00pm		

The above timetable is a suggestion as to how we are considering running session availability.

- If your availability falls outside of these specific session times please continue with the application and we will make adjustments where available.
- Please note that availability outside of our opening hours including later on Saturdays, weeknights or week days/mornings is available on negotiation so please notify us in the application.

General Information for Prospective Hirers

Safeguarding Children & Vulnerable People

The YMCA of Hobart is an Australian Childhood Foundation accredited Safeguarding Children organisation.

YMCA of Hobart recognises that all children and young people have the right to develop and reach their potential in environments that are caring, nurturing and safe. We consider any form of child/young person abuse, inclusive of emotional, physical, sexual abuse or neglect, as intolerable under any circumstances. Our organisation has a legal, moral and mission-driven responsibility to protect children and young people from harm and to ensure that any incidents of suspected child abuse are promptly and appropriately dealt with. All hirers who use our facilities must also ensure that all of their programs are designed to ensure the safety of children and vulnerable people in our community.

- When choosing to hire a YMCA venue/property/asset, the User Group agrees to maintain YMCA Safeguarding Children Code of Conduct in regards to safeguarding children and young people (SC&YP).
- The User Group is to have a child protection policy in place that meets the YMCA’s SC&YP Policy standards or will accept responsibility to act in accordance with the YMCA
- S SC&YP Policy. A copy of the child protection policy must be provided to the YMCA.

EOI Regular User Groups for Y Glenorchy

- Staff/volunteers of the lease/hirer are required to hold current working with vulnerable people clearances applicable to Tasmania. These staff will also be required to supervise and guide children and young people in line with the YMCA SC&YP policy and procedures.

The YMCA requires that all staff report incidents to Child Safety Services on 1300 737 639 (If the child is in immediate danger the Police will be contacted). This reporting requirement is applicable to all staff during the course of carrying out their professional duties if there is a belief on reasonable grounds that a child or young person is in need of protection.

This reporting obligation relates to suspected abuse occurring either in the context of the child or young person's family/home environment, in places or organisations outside of the family, or specifically in the course of their involvement in YMCA activities. This reporting is in relation to suspected abuse by a YMCA or other organisation staff member or volunteer, or through peer to peer interactions

Hirer Insurance

For the period 2019/2020 hirers are required to have the following Insurance Policies:

- Public Liability
- Professional Indemnity
- If hirers are expressing interest in using the facility casually, not as a group and do not hold these policies, please continue with this application as there will be opportunities for you to utilise the facilities.

Instructor / Carer Qualifications

In addition to the relevant industry requirements for supervision, the YMCA require all supervisors of any activity to hold a Working With Vulnerable People licence and the relevant qualifications in their specific usage field such as first aid.

Storage of Equipment

Storage options are limited on site. Negotiations can be undertaken as to the storage of some items to ensure ease of access for user groups. Those who hire the facilities on a more regular basis will have priority for storage of equipment.

Payment Options

The full fee for the hire of the facility will be charged to the hirer.

Hirers will have the option of paying at the time of entry or on their account. For hirers with an account, invoices will be issued fortnightly with payment required within 14 days.

Hire Agreements

Hire agreements are for 12 month terms subject to the starting date for the redevelopment.

Terms and Conditions of Hire

Successful user groups will be required to abide by the terms and conditions of the Hire agreement and conditions of entry to the Centre.

Attachment A: Regular Hire Application Form**Organisation Information**

Organisation Name			
Contact Person			
Contact number			
Contact Email			
Business Structure (Please circle)	Sole Trader / Not for Profit / Partnership / Trust / Government / Company		
In business since:		No of FTE employees	
Referee 1		Contact	
Referee 2		Contact	

Booking Request*Basketball Stadium*

✓		Proposed Activity	Preferred Day	Preferred Times
	½ Stadium			
	Full Stadium			

Activities Studio

✓		Proposed Activity	Preferred Day	Preferred Time
	Shared Use			
	Exclusive Use			

The Loft Studio

✓		Proposed Activity	Preferred Day	Preferred Time
	Shared Use			
	Exclusive Use			

Attachment B – Selection Criteria

Please provide a short statement for each of the following questions:

1. Provide a summary of the proposed program or service.
2. What are the goals and objectives of the proposed program or service?
3. How will the proposed program / service be delivered or supervised?
4. Who is the target audience in the proposed program or service? How many participants are likely to be part of each session?
5. How will participants be charged?

Please note that all information provided will be kept in the strictest confidence
If you have any questions please do not hesitate to contact the Chief of Business Development
Chloe Morgan at chloe.morgan@ymca.org.au